



Project Assistant (Swimways)

Internship announcement

Terms of Reference

Intern position for the Trans-European Swimways Programme

Background:

Established in September 2013, Wetlands International – European Association (Wetlands International Europe) is the single network organization in Europe bringing together 10 NGOs whose shared mission is to inspire and mobilize society to safeguard and restore wetlands for people and nature. Our ambition for the period 2020-2030 is to upscale action to safeguard and restore wetlands, collaborating with multiple partners and mobilizing a wide range of actors to transform whole landscapes and sectors. Our access to cutting-edge science, combined with our understanding of EU policies, and the on-ground experience from our members, partners, and their networks, in addition to our global network, makes us a credible and effective advocate for improving European policies and practices.

We operate with a growing Secretariat of 15 people, being our key priority to raise the voice of our members in Europe, share knowledge, improve policies and build capacities among stakeholders. For more information, please consult <https://europe.wetlands.org/>

In 2022, Wetlands International Europe, partnering with the IUCN, World Fish Migration Foundation, and UNEP WCMC, launched the [Trans-European Swimways Network](#) as a visible flagship to protect migratory freshwater fishes in Europe. This Network is working to address the alarming loss of migratory freshwater fishes in Europe, building on the extensive experience of the flyway conservation approach to migratory waterbirds, in order to foster international and cross-sector cooperation. It will also improve scientific knowledge and guidance to strengthen EU policies and help shape new policies such as the proposed Nature Restoration Law to ensure effective river and habitat restoration.

Purpose:

The Project Assistant will support the expansion and enrichment of a European network of organisations collaborating on swimway conservation, and coordinate other activities of the programme, including fostering recognition and understanding of European swimways, influencing European and national policies, and sharing knowledge.

To this end, Wetlands International Europe is looking for a student, with a background in biodiversity and project management, who will contribute to the main aim of this project by coordinating meetings

and activities, conducting desk-based research, advocating for stronger legislation, and creatively contributing to communication activities.

Profile:

The Intern should have

- an excellent command of written and spoken English,
- strong ICT skills (GIS and data management skills are assets),
- good communication and negotiation skills,
- capacity to work both independently and within a team,
- ability to work in an international, multi-cultural NGO environment,
- active interest in current environment and development matters.

Duration:

6 months (starting 1 March 2023 up to and including 31 August 2023). Extension is possible, in which case the intern and the supervisor will agree on the end date.

Internship offer:

This offer is only applicable to students. His/her educational institute should be able to provide an Internship agreement to be signed among the three parties.

Reimbursement of a maximum of 400 EUR, based on 36 hours working week. The Intern will be asked to register hours and submit a monthly expense claim.

Hours can be flexible depending on workload and need with a minimum of 3 days per week. The commitment will be discussed regularly with the supervisor.

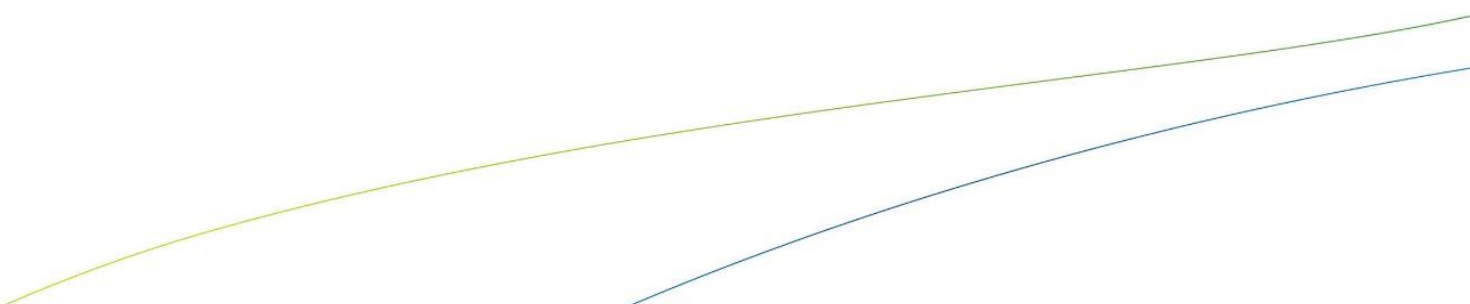
Location:

The intern needs to reside in Belgium or the Netherlands, however remote working in these countries is possible. We have offices in Brussels, Belgium and Ede, the Netherlands.

Working relations:

INSIDE Wetlands International: Wetland International Europe's team, the Swimways Coordinator, the Biodiversity and Freshwater Managers.

OUTSIDE Wetlands International: Project partners, Wetlands International Europe's members, project donors, Trans-European Swimways Network members, EU policy makers, and other key stakeholders.



How to apply:

Applications should include a covering letter summarising the applicant's suitability for the position and a detailed CV. Applications should be sent by email to yurena.lorenzo@wetlands.org and heather.bond@wetlands.org.

Please mark in the subject: "Project Assistant (Swimways)". Questions about the vacancy and/or procedure can also be sent to these email addresses.

Deadline for applications is 28 January 2023.

Early application is strongly encouraged.

Interviews will take place 30 Jan. – 1 Feb. 2023.

Only shortlisted candidates will be contacted.

