

## ***Swimways Communications Assistant (Intern)***

### **Internship announcement**

#### **About Wetlands International European Association**

Established in September 2013, Wetlands International – European Association (Wetlands International Europe) is the single network organisation in Europe bringing together NGOs whose shared mission is to inspire and mobilise society to safeguard and restore wetlands for people and nature. Wetlands International Europe has 12 members from across Europe. Our ambition for the period 2020-2030 is to upscale action to safeguard and restore wetlands, collaborating with multiple partners and mobilising a wide range of actors to transform whole landscapes and sectors. Our access to cutting-edge science, combined with our understanding of EU policies, the on-ground experience from our members, partners and their networks, in addition to our own global network, makes us a credible and effective advocate for improving European policies and practices.

We operate a growing Secretariat, with our key priority to raise the voice of our members in Europe, share knowledge, improve policies and build capacity among stakeholders. For more information, please consult <https://europe.wetlands.org/>

#### **Overall purpose of the job**

In 2022, Wetlands International Europe, partnering with the IUCN, World Fish Migration Foundation, and UNEP WCMC, launched the [Trans-European Swimways Network](#) as a visible flagship to protect migratory freshwater fishes in Europe. This Network is working to address the alarming loss of migratory freshwater fishes in Europe, building on the extensive experience of the flyway conservation approach to migratory waterbirds, in order to foster international and cross-sector cooperation. It will also improve scientific knowledge and guidance to strengthen EU policies and help shape new policies such as the proposed Nature Restoration Law to ensure effective river and habitat restoration.

The Swimways Communications Assistant will support the expansion and enrichment of a European network of organisations collaborating on swimway conservation, and coordinate other activities of the programme, including fostering recognition and understanding of European swimways, and sharing knowledge through various medium (webinars, articles, social media).

#### **Roles and responsibilities**

The Swimways Communications Assistant will support Wetlands International Europe's team in developing and strengthening the Trans-European Swimways Network.

Supporting roles and responsibilities may include:

### 1. Project communications

- developing communication strategies and plans with the project team,
- developing written, visual and digital communications materials to support advocacy, fundraising, reporting and external relations management for various audiences by developing creative communication activities,
- updating the webpage with relevant news,
- managing the social media content and activities.

### 2. Network Development

- contributing to the growth of the Network,
- coordinating regular Network meetings and active online communications.

### 3. World Fish Migration Day

- assist the project team in creating an event to celebrate World Fish Migration Day,
- organising the event and related communications.

## Working relations

### INSIDE Wetlands International:

Working with the Wetlands International Europe team and the Wetlands International Communications Team including colleague in the global office. The postholder will report to the Communications Officer.

### OUTSIDE Wetlands International:

Partners, donors, members and other key stakeholders.

## Profile

- an excellent command of written and spoken English,
- strong communication and influencing skills,
- understanding and passion for nature conservation,
- creative and good with visualization of complex issues,
- knowledge of relevant IT systems and social media platforms,
- capacity to work both independently and within a team,
- ability to work in an international, multi-cultural NGO environment,
- active interest in EU nature and water policy processes.

## Internship Offer

- Only applicable to students. His/her educational institute should be able to provide an Internship agreement to be signed among the three parties.
- Part time or full-time (full time =36 hrs/week).
- Reimbursement of a maximum of 450 EUR/month, based on 36 hour week.  
The Intern will be asked to register hours and submit a monthly expense claim.
- Contract duration: minimum of 6 months

- Location: Remote working, but based in Belgium/The Netherlands The Intern should be willing to work occasionally from the office and attend meetings in Brussels and/or Ede (NL).
- Start date: January 2024

Applications should include a covering letter summarizing the applicant's suitability for the position and a detailed CV. Applications should be sent by email to [heather.bond@wetlands.org](mailto:heather.bond@wetlands.org) marking your application with "Swimways Communications Intern" in the subject line.

**Deadline for applications is 14 December 2023.**

Early application is strongly encouraged.

**Interviews will take place 19-21 December 2023.**

Only shortlisted candidates will be contacted.