

**Please read the terms of use before submitting this form to** iwc@wetlands.org.

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| **IWC Data Request Form** |

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| CONTACT NAME:ADDRESS:TEL: FAX:E-MAIL: | PROJECT TITLE: |
| Are you carrying out this work in a professional or voluntary capacity? |
| What is your deadline for receiving the data? |
| Please give details of the purpose for which you require the data, and indicate how any results will be published and shared (continue on separate sheet if necessary).  |
| Please give details of the data or data analysis you require. |
| In what form do you wish to receive the data? |
| Will your use of the data be part of a commercial project? If so, give details.  |
| I agree to abide by the terms of use and understand that this forms the basis of a legally binding contract with Wetlands International. I agree that the applicable data handling fee is €…….. and this is to be paid to Wetlands International before receiving the data.  |
| Signed: | Date: |

**Terms of use for International Waterbird Census data**

This document provides the terms of use for data and related information collated and analysed by Wetlands International under the International Waterbird Census. Please note that data collated by Wetlands International under the IWC are the intellectual property of the national schemes that collected them. Wetlands International will provide only certain (usually, processed) multinational data. Requests for any data concerning fewer than 3 countries will be referred to the national data providers. Any data requested at the site level including site location, site names, raw or summarised count data must also be referred to national data providers, unless they have pre-approved sharing of their data at this scale. National coordinators have one month from the date the request is forwarded to them to query or reject it. If no response is received within this time, Wetlands International will share the data if the request conforms to the terms of use below.

1. The data are supplied only for conservation purposes, scientific analysis or research. Normally, Wetlands International will charge a data handling fee to cover the staff time required to service the data request. Members of the African-Eurasian Waterbird Monitoring Partnership, of the Association of Wetlands International or the Wetlands International European Association and students from low-income countries will be exempt from such data handling fee.
2. Reproduction of the dataset or products derived from it, either whole or in part, for direct financial gain is prohibited without prior written permission of Wetlands International.
3. The recipient will not pass the original datasets on to third parties and will direct all such requests for use of the data back to Wetlands International.
4. The recipient will not publish the data in their original format, either whole or in part, on a website, any file sharing facility, CD, memory stick or any other media.
5. The recipient of the data will provide a full acknowledgement of national contributors and appropriate citation in any materials or publications derived in part or in whole from the data. Recommended acknowledgement: “*We thank the contribution of all national coordinators (*[*https://www.wetlands.org/our-network/iwc-national-coordinators/*](https://www.wetlands.org/our-network/iwc-national-coordinators/)*) and the many thousands of volunteers who undertake the International Waterbird Census. We acknowledge the various sources of national and international funding that contributes to the continuation of the IWC”*. Recommended citation: *Wetlands International (YEAR OF DATA EXTRACTION) IWC Online database. URL:* [*http://iwc.wetlands.org*](http://iwc.wetlands.org)*. Data extracted on: DATE by NAME*.
6. For any publications making significant use of the data, the recipient should offer co-authorship to the national coordinators and the relevant Wetlands International staff. Wetlands International and the national coordinators reserve the right to comment on the analysis prior to publication. Where appropriate, Wetlands International can provide additional guidance to aid in the correct use and interpretation of the data.
7. Wetlands International endeavours to maintain accurate and up-to-date data at all times, but can accept no responsibility for the consequences of errors or omissions in the data, for misuse of the data by any organisation or individual, or for any damage done to computing systems into which the data are entered (see Disclaimer below).
8. Copies of all products using data supplied by Wetlands International will be sent, free of charge, to the Wetlands International HQ at Wetlands International, P.O. Box 471, 6700 AL Wageningen, The Netherlands or by email to: iwc@wetlands.org. Products shall also be sent to all national coordinators whose data were used in the analysis.

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**Errors and omissions**

Wetlands International endeavours to maintain accurate and up-to-date data at all times. However, if errors or omissions are identified, the user should notify Wetlands International so that they can be corrected in future releases of the data. Users can contact Wetlands International using the details below.

Email: iwc@wetlands.org

Telephone: +31 (0) 318 660 910

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